

Present: Kim Appleby (Chair), Tori Manzi, Sara Andrews, Seth Hall, Jerry White, Joanne Richards, Rich Barratt, Marianne Doyle, Sherry Moody, Beth Fisher, Rick Migliore, Ron Lamarre & Joe Britton, Lavallee Brensinger Architects (via skype)

Committee meeting began at 4:01 PM. Ron and Joe discussed the updated design plans that are currently about 94,000 square feet. Ron reviewed the first floor office area space at the main entrance. Ron discussed the current garage space (3 bays) that will fit a full size bus. Ron discussed the possibility of Fire/EMS designed in a way that it can be used for alternate programming (criminal justice). Seth asked if it would be more cost effective to have a butler building style external garage. Beth thinks it is a good idea but isn't sure where on the site it could be placed. Gartley & Dorsky Engineering are finishing up their survey. Once the survey is complete, Ron will have a better idea about placement of an exterior garage. He also talked about training space for the Firefighting Program in containers located next to the building. Tori felt it makes sense to locate the garage separate from the school. Ron advised two new programs have been added to the square footage (Business, Criminal Justice) which contributes to the increased size. He discussed the versatile use of the upstairs Adult Ed space. A Robotics program will be located in the pre-engineering space (exploration lab). Seth envisions more of an industrial style robotics lab. Beth asked Ron about the current robotic welder fitting into the welding classroom. Ron reviewed the State of Maine space guidelines for each classroom. He discussed the shared use of space between Marine Tech and Small Engine Repair. Auto Collision and Auto Tech will share a wash bay between their programs. Ron talked about a managed storage system for the Welding program.

Ron discussed the second floor program spaces. There is a small student store located outside the Culinary Program. Design Tech will have an operable wall into the Village area to expand the space for presentations, theater, etc. The next step is to lay out the equipment in each space and meet with each instructor to re-arrange equipment as needed. The high school and Adult Ed CNA/Medical Sciences program is a shared suite. The computer lab could have sliding glass doors to make the space smaller or larger. The committee discussed the layout of the Science Lab and Criminal Justice spaces. Ron discussed the location of a staff lounge area. The committee agreed on a second floor location near the stairs. Seth suggested combining the firefighting training area and garage space (containers).

Kim moved onto the next agenda item. Our attorney has told the committee that meeting by google hangout won't work due to the open meeting and meeting notification laws. Ron spoke to the committee about hiring a clerk of the works versus an owners project rep. We will add this topic to the next agenda in January.

At the last board meeting, Loren Andrews asked about hosting a public forum for the community. Kim felt the floor plans to the building need to be more finalized before holding a public meeting. Tori suggested February or March as a potential date. Beth advised our attorney has discussed using the building for purposes other than educational space and how we don't violate the terms of our bond. There is a limit on what the building can be used for by outside groups. Tori discussed inviting the community college to a meeting about use of the facility. Kim suggested a smaller sub-committee to plan the event. Tori and Marianne both volunteered to work on the sub-committee. The full committee meets again on January 9, 2017 at 4:00 PM. Agenda items include an update from Ron, discuss the process of hiring a clerk of the works and their role in the building project.

The committee adjourned at 6:00 PM.