

Present: Kim Appleby (Chair), Rick Migliore, Joanne Richards, Ron Lamarre (via skype), Tori Manzi, Rich Barratt, Sherry Moody, Brandon Soards, Bobby Deetjen.

Committee meeting began at 4:00 PM. The committee discussed the informational flier created by Brandon Soards. Ron felt we should add more repairs to the list including structural and foundation repairs. He will write a letter that explains our building is “beyond the tipping point” for repair work versus replacing the facility. Ron said approximately costs for replacing the HVAC system is \$2 million, electrical \$1.1 million, siding \$3 million, restructure of the roof and fixing the foundation (approx. \$1 million), plumbing and new sprinkler system \$1.2 million. Ron pointed out that even if we spend \$10 million fixing the big issues, we are still 30,000 square feet short on space and haven’t addressed issues like acoustics and air quality. Ron estimates renovation to be at minimum \$15.9 million without discussing handicap accessibility and code compliance issues. Jerry feels using the state space requirements justifies the size of the new facility. The new space guidelines came out in January, 2015. Rick discussed the issues of insulation (none) and rotted steel structure. Ron will contact Becker and Allied Engineering to come up with some costs to fix the issues discussed. Rick is working on a quote to re-skin the building. Kim suggested making the statement “If We Stay at the Warehouse” larger on the flier. Brandon’s concept for the flier is the use of temporary space for the past 40 years. He feels we cannot add a lot more text to the flier. Kim thanked Brandon for his hard work on the flier.

Tori asked about when the financial information would be released. Sherry is working with our auditor, Fred Brewer, about calculating costs by town. She plans to have that information posted on the website in September.

The committee discussed the public hearing dates and locations. The committee agreed letters should go out to all the select-boards updating them including the dates of the public hearings and open house. Tori asked about posters being put into the schools advertising the vote. Jerry would like posters of the new building posted at MCST. Brandon agreed to create the posters for the project.

The committee briefly discussed programming. Tori asked if we should re-survey the top 3 programs based on the last survey. Ron reminded everyone about the flexibility of the lab spaces. The programming discussion will resume after the referendum vote in November.

Kim asked about finalizing the flier and timeline for mailing. Sherry advised it will need to go to the printer no later than the 2<sup>nd</sup> week of September for an end of month mailing. The draft flier will be handed out to the full board tonight. The committee will have the Admin Team discuss other PR like attending Lions Club meetings, etc. Committee members will be available to assist.

The committee adjourned at 5:10 PM.